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 September 06, 2017 SPE-Dallas Board of Directors Meeting Agenda
 

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 Society of Petroleum Engineers
 

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- I. Call Meeting to Order - **12:00**
- II. Take Roll - Establish that a quorum is present - **Attachment 1**
  - A. Secretary record minutes, Jeff Stokes
- III. Approve August 02, 2017 Meeting Minutes
  - a. **Robert Martinez - Motioned; Herb Bell -Second; Pass as written**
- IV. Officer Reports
  - B. Treasurer - Keenan Voit/Luke Hamm
    - a. Report - Upcoming Expenses - **Attachment 2 and Attachment 3**
    - b. Budget
  - C. Chairperson - Rob Bruant
    - a. Harvey support - **Attachment 4**
      - i. **Donate \$500 net proceed on next program meeting**
        1. **Motioned by Terry; Seconded by Robert M.; Passed**
      - ii. **Put link to the GCS on our website for Donations**
    - b. SPE-Dallas "Cheat Sheet" draft - **Attachment 5**
      - i. **Please look over and help edit for next meeting**
    - c. Night at the Museum support - **Attachment 6**
      - i. **Look to have other sponsorship levels**
      - ii. **Terry to send link to the Museum website**
    - d. Future City support - **Attachment 7**
      - i. **Sponsor Future City program(\$500)**
        1. **Motioned by John Tabor; Second by Rob Bruant; Pass**
    - e. Evernote
      - i. **Look to move all documents to here. Need to plan on \$50/year fee for this service**
      - ii. **Patrick to help with training**
    - f. High School mentoring program (SPE-GCS) - **Attachment 8**
      - i. **Is this something we would like to do like the GCS?**
    - g. Operating procedures (have we obtained information from OKC?) and Bylaws review - do we have anyone interested to assist?
    - h. Domain names - we renewed 10-year registration contract for three names in Nov 2016. What names were registered?
      - i. **Get with Danny to understand the website situation**
    - i. **Robert Rules of Order**
      - i. **Do we want to have training on Roberts Rules?**

- D. Programs - Ben Hunter
  - a. August meeting - [Attachment 9](#)
  - b. Future schedule
- E. Education - Doug Oney
  - a. August meeting - [Attachment 10](#)
  - b. Future schedule (including Ethics presentation w/ SPEE, Combined Education/YP meeting)
- F. Membership - Herb Bell
  - a. Membership report - do we have a running month x month tally of membership numbers? Could we generate a chart and present monthly?
- G. Scholarship - Ana Trevino/Board (Gary to follow-up on conversation with Ana)
  - a. Have we recognized recipients in newsletter?
- H. Secretary - Jeff Stokes
- I. Community Relations - Gary Schein
  - a. Future events
- J. Sports & Social - David Creach/John Tabor
  - a. Future events (Shoot for Your School)
    - i. Shoot will be Thurs. Nov 30<sup>th</sup> at Elm Fork- looking for 40 teams
- K. Young Professionals - Colin Beasley
  - a. August events - [Attachment 11](#)
  - b. Future events
    - i. Looking at a Pub Crawl. Will look at the Drinking policy from SPE. Make sure no policies are being violated.
- L. Technology/Communications - Danny Bell
  - a. Populate web page (All Agendas and Minutes to be posted on Section Website - can retrieve from Evernote)
  - b. Facebook/Twitter/Instagram - Do we use? What about YP use?
- M. Information - Dina Blair
- N. Directors at Large
  - a. Advertising - Kimberly Lacher
    - i. Advertising updates
  - b. Student Chapter Liaison - Patrick Slaughter
    - i. UTD (as of Aug 2017, no chapter)
    - ii. UNT (as of Aug 2017, no chapter)
    - iii. SMU
  - c. Speakers Bureau - Terry Palisch
    - i. Looking for 8-12 volunteers for the Mentoring Program.

- d. Awards - David Hamilton
- O. Past Chairperson - Steve Hudson
- P. Chairperson-Elect - Robert Martinez
- V. Close - **13:00**

Next Meeting October 04, 2017 - Pioneer Natural Resources

|   |
|---|
| <p><b>Legend</b><br/>Agenda<br/>Notes/Discussion<br/>Motions<br/>Attachments<br/>Action Items</p> |
|---|

Attachment 1

| Elected Position (voting)                     | Name              | Quorum Present           | Voting | Total |
|---|-------------------|--------------------------|--------|-------|
|   |                   | 9.6.17<br>In Attendance? |        |       |
| Chairman                                      | Rob Bruant        | Yes                      | 9      | 12    |
| Chairman Elect                                | Robert Martinez   | Yes                      |        |       |
| Immediate Past Chairman                       | Stephen Hudson    | No                       |        |       |
| First Vice Chair, Programs                    | Ben Hunter        | Yes                      |        |       |
| Second Vice Chair, Education                  | Doug Oney         | YES                      |        |       |
| Third Vice Chair, Membership                  | Herb Bell         | YES                      |        |       |
| Elected Director 1, Social                    | John Tabor        | YES                      |        |       |
| Elected Director 2, Community Relations       | Gary Schein       | No                       |        |       |
| Elected Director 3, Technology/Communications | Danny Bell        | No                       |        |       |
| Secretary                                     | Jeff Stokes       | YES                      |        |       |
| Treasurer                                     | Keenan Voit       | Yes                      |        |       |
| Treasurer Elect                               | Luke Hamm         | YES                      |        |       |
| Young Professionals Chair                     | Colin Beasley     | No                       |        |       |
| <b>Appointed Position (non-voting)</b>        |                   |                          |        |       |
| Director at Large - Advertising               | Kimberly Lacher   | Yes                      |        |       |
| Director at Large - Awards                    | David Hamilton    | No                       |        |       |
| Director at Large - Sports/Social             | David Creach      | No                       |        |       |
| Director at Large -Speakers Bureau            | Terry Palisch     | YES                      |        |       |
| Director at Large - UNT/SMU Liaison           | Patrick Slaughter | No                       |        |       |
| Scholarship Chairman                          | Ana Trevino       | No                       |        |       |
| <b>Guests</b>                                 |                   |                          |        |       |
| Pragnya Maruwada                              |                   | yes                      |        |       |

**SPE Dallas - 2017 Fiscal Year**

BCGI fee prepaid, not included to avoid double counting  
 More information required  
 PayPal Fees Deducted - Do this if details allow for better estimates

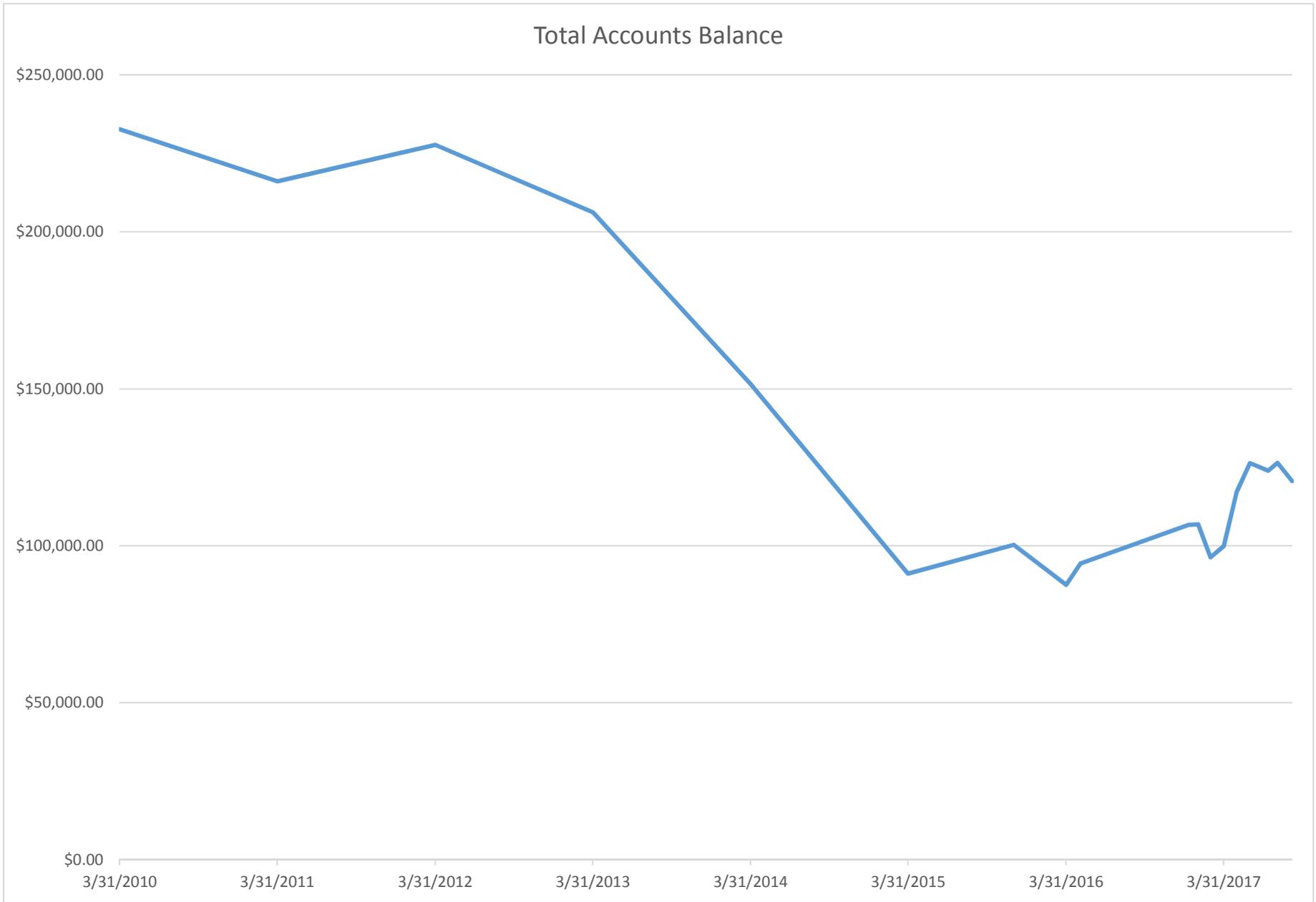
|  | Apr-17         | May-17          | Jun-17          | Jul-17         | Aug-17            | Sep-17     | Oct-17     | Nov-17     | Dec-17     | Jan-18     | Feb-18     | Mar-18     | FY2017 Total    | FY2016 Total     | Comments                 |
|--|----------------|-----------------|-----------------|----------------|-------------------|------------|------------|------------|------------|------------|------------|------------|-----------------|------------------|--------------------------|
| <b>Revenues (Accrual Accounting)</b>                       | <b>\$4,170</b> | <b>\$35,111</b> | <b>\$49,905</b> | <b>\$2,505</b> | <b>\$3,112</b>    | <b>\$0</b> | <b>\$94,802</b> | <b>\$153,539</b> |                          |
| REV Programs   | \$2,079        | \$1,839         | \$1,700         | \$1,845        | \$1,192           |            |            |            |            |            |            |            | \$8,655         | \$18,452         |                          |
| REV Study Group  | \$1,590        | \$614           |                 | \$660          | \$1,920           |            |            |            |            |            |            |            | \$4,784         | \$7,669          |                          |
| REV Golf Tournament  |                |                 | \$30,030        |                |                   |            |            |            |            |            |            |            | \$30,030        | \$26,790         |                          |
| REV Annual Conference                                      |                |                 | \$18,175        |                |                   |            |            |            |            |            |            |            | \$18,175        | \$17,475         |                          |
| REV Scholarship Committee & SPE Student Chapter Donations  |                |                 |                 |                |                   |            |            |            |            |            |            |            | \$0             | \$1,500          |                          |
| REV Brookhaven Contract (Prepay for Section & Study Group) |                |                 |                 |                |                   |            |            |            |            |            |            |            | \$0             | \$0              |                          |
| REV Casino Night   |                | \$32,658        |                 |                |                   |            |            |            |            |            |            |            | \$32,658        | \$30,800         |                          |
| REV Sporting Clay Shoot for Your School                    |                |                 |                 |                |                   |            |            |            |            |            |            |            | \$0             | \$32,594         |                          |
| REV Softball Tournament                                    |                |                 |                 |                |                   |            |            |            |            |            |            |            | \$0             | \$4,407          |                          |
| REV SPEI Member Rebate                                     |                |                 |                 |                |                   |            |            |            |            |            |            |            | \$0             | \$13,852         |                          |
| REV First Data Management Services                         |                |                 |                 |                |                   |            |            |            |            |            |            |            | \$0             | \$0              |                          |
| REV Domain Name Website Renewal                            |                |                 |                 |                |                   |            |            |            |            |            |            |            | \$0             | \$0              |                          |
| REV Miscellaneous  | \$500          |                 |                 |                |                   |            |            |            |            |            |            |            | \$500           | \$0              | See misc tab for details |
| <b>Expenses (Accrual Accounting)</b>                       | <b>\$4,815</b> | <b>\$23,898</b> | <b>\$27,118</b> | <b>\$1,725</b> | <b>\$23,815</b>   | <b>\$0</b> | <b>\$81,371</b> | <b>\$146,315</b> |                          |
| EXP Programs   | \$1,198        | \$983           | \$1,087         | \$1,132        | \$889             |            |            |            |            |            |            |            | \$5,289         | \$12,073         |                          |
| EXP Study Group  | \$1,388        | \$430           |                 | \$593          | \$1,426           |            |            |            |            |            |            |            | \$3,837         | \$5,325          |                          |
| EXP Golf Tournament  |                |                 | \$21,415        |                |                   |            |            |            |            |            |            |            | \$21,415        | \$20,636         |                          |
| EXP Annual Conference                                      |                |                 | \$4,616         |                |                   |            |            |            |            |            |            |            | \$4,616         | \$2,895          |                          |
| EXP Scholarship Committee & SPE Student Chapter Donations  |                |                 |                 |                | \$21,500          |            |            |            |            |            |            |            | \$21,500        | \$31,500         |                          |
| EXP Brookhaven Contract (Prepay for Section & Study Group) |                |                 |                 |                |                   |            |            |            |            |            |            |            | \$0             | \$4,480          |                          |
| EXP Casino Night   |                | \$22,236        |                 |                |                   |            |            |            |            |            |            |            | \$22,236        | \$28,585         |                          |
| EXP Sporting Clay Shoot for Your School                    |                |                 |                 |                |                   |            |            |            |            |            |            |            | \$0             | \$32,124         |                          |
| EXP Softball Tournament                                    |                |                 |                 |                |                   |            |            |            |            |            |            |            | \$0             | \$3,677          |                          |
| EXP SPEI Member Rebate                                     |                |                 |                 |                |                   |            |            |            |            |            |            |            | \$0             | \$0              |                          |
| EXP First Data Management Services                         |                |                 |                 |                |                   |            |            |            |            |            |            |            | \$0             | \$599            |                          |
| EXP Domain Name Website Renewal                            |                |                 |                 |                |                   |            |            |            |            |            |            |            | \$0             | \$1,095          |                          |
| EXP Miscellaneous  | \$2,229        | \$248           |                 |                |                   |            |            |            |            |            |            |            | \$2,477         | \$3,325          | See misc tab for details |
| <b>Net Income (Accrual Accounting)</b>                     | <b>(\$646)</b> | <b>\$11,213</b> | <b>\$22,787</b> | <b>\$780</b>   | <b>(\$20,703)</b> | <b>\$0</b> | <b>\$13,432</b> | <b>\$7,224</b>   |                          |
| NI Programs  | \$881          | \$856           | \$613           | \$713          | \$303             | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$3,366         | \$6,379          |                          |
| NI Study Group   | \$202          | \$184           | \$0             | \$67           | \$494             | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$948           | \$2,344          |                          |
| NI Golf Tournament   | \$0            | \$0             | \$8,615         | \$0            | \$0               | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$8,615         | \$6,154          |                          |
| NI Annual Conference                                       | \$0            | \$0             | \$13,559        | \$0            | \$0               | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$13,559        | \$14,580         |                          |
| NI Scholarship Committee & SPE Student Chapter Donations   | \$0            | \$0             | \$0             | \$0            | (\$21,500)        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | (\$21,500)      | (\$30,000)       |                          |
| NI Brookhaven Contract (Prepay for Section & Study Group)  | \$0            | \$0             | \$0             | \$0            | \$0               | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0             | (\$4,480)        |                          |
| NI Casino Night  | \$0            | \$10,422        | \$0             | \$0            | \$0               | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$10,422        | \$2,215          |                          |
| NI Sporting Clay Shoot for Your School                     | \$0            | \$0             | \$0             | \$0            | \$0               | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0             | \$470            |                          |
| NI Softball Tournament                                     | \$0            | \$0             | \$0             | \$0            | \$0               | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0             | \$730            |                          |
| NI SPEI Member Rebate                                      | \$0            | \$0             | \$0             | \$0            | \$0               | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0             | \$13,852         |                          |
| NI First Data Management Services                          | \$0            | \$0             | \$0             | \$0            | \$0               | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0             | (\$599)          |                          |
| NI Domain Name Website Renewal                             | \$0            | \$0             | \$0             | \$0            | \$0               | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0             | (\$1,095)        |                          |
| NI Miscellaneous   | (\$1,729)      | (\$248)         | \$0             | \$0            | \$0               | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | \$0        | (\$1,977)       | (\$3,325)        |                          |

Displays 3/31 date since that is end of SPE Fiscal Year

| Accounts Summary As of (Actual Cash Flows)           | 3/31/2010        | 3/31/2011        | 3/31/2012        | 3/31/2013        | 3/31/2014        | 3/31/2015       | 3/31/2016       | 3/31/2017       | 7/12/2017        | 8/2/2017         | 9/5/2017         |
|--|------------------|------------------|------------------|------------------|------------------|-----------------|-----------------|-----------------|------------------|------------------|------------------|
| PayPal   |                  |                  |                  |                  |                  |                 | \$13,241        | \$19,642        | \$26,611         | \$29,129         | \$9,760          |
| PayPal Total   | \$0              | \$0              | \$0              | \$0              | \$0              | \$0             | \$13,241        | \$19,642        | \$26,611         | \$29,129         | \$9,760          |
| Chase Main - XX6265                                  | \$82,285         | \$67,232         | \$70,846         | \$80,574         | \$31,637         | \$23,994        | \$45,904        | \$38,717        | \$78,183         | \$76,618         | \$69,748         |
| Chase Casino - XX6266                                | \$22,317         | \$24,860         | \$33,476         | \$54,805         | \$24,677         | \$32,598        | \$12,904        | \$28,679        | \$6,054          | \$6,054          | \$28,054         |
| Chase Golf - XX6267                                  | \$21,586         | \$10,084         | \$12,654         | \$18,368         | \$19,643         | \$9,222         | \$10,000        | \$7,381         | \$7,551          | \$7,551          | \$7,551          |
| Chase Savings - XX0470                               | \$36,799         | \$113,901        | \$110,704        | \$52,440         | \$75,577         | \$25,297        | \$5,502         | \$5,503         | \$5,504          | \$5,504          | \$5,504          |
| Chase Investment - XX5269 (Account Closed 2012-2013) | \$69,666         | \$0              |                  |                  |                  |                 |                 |                 |                  |                  |                  |
| Chase Total  | \$232,653        | \$216,077        | \$227,680        | \$206,187        | \$151,534        | \$91,111        | \$74,309        | \$80,280        | \$97,291         | \$97,291         | \$110,857        |
| <b>All Accounts Total</b>                            | <b>\$232,653</b> | <b>\$216,077</b> | <b>\$227,680</b> | <b>\$206,187</b> | <b>\$151,534</b> | <b>\$91,111</b> | <b>\$87,550</b> | <b>\$99,922</b> | <b>\$123,902</b> | <b>\$126,420</b> | <b>\$120,617</b> |
| Accounts Receivable (Income Not Received Yet)        |                  |                  |                  |                  |                  |                 |                 |                 |                  |                  |                  |
| Account Payable (Outstanding Checks)                 |                  |                  |                  |                  |                  |                 |                 |                 |                  |                  | -\$16,000        |
| <b>Available Balance</b>                             | <b>\$232,653</b> | <b>\$216,077</b> | <b>\$227,680</b> | <b>\$206,187</b> | <b>\$151,534</b> | <b>\$91,111</b> | <b>\$87,550</b> | <b>\$99,922</b> | <b>\$123,901</b> | <b>\$123,901</b> | <b>\$104,617</b> |

**September Meeting Notes:**  
 -Transferred \$22,000 from PayPal to Chase Bank to get balance around \$10,000 in PayPal  
 -Wrote \$21,500 worth of scholarship this month, only \$5,500 has been cashed so far  
 -Attached graph of historical bank account info

**\*\*Must keep \$50,000 total in Chase accounts to avoid paying monthly fees\*\***



**Jeffrey Ray Stokes**

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**From:** Bruant, Rob <Robert.Bruant@pxd.com>  
**Sent:** Tuesday, September 05, 2017 2:48 PM  
**To:** Bruant, Rob  
**Subject:** FW: Harvey Assistance

FYI

**ROBERT BRUANT**

› Subsurface Manager, Pioneer Water Management

w 972.969.4573  
m 817.975.7722  
[robert.bruant@pxd.com](mailto:robert.bruant@pxd.com)  
5205 North O'Connor Blvd., Irving, Texas 75039-3746

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**From:** Trey Shaffer [<mailto:Trey.Shaffer@erm.com>]  
**Sent:** Tuesday, September 05, 2017 2:40 PM  
**To:** Bruant, Rob <[Robert.Bruant@pxd.com](mailto:Robert.Bruant@pxd.com)>  
**Cc:** Prashant Sainani <[prash87@gmail.com](mailto:prash87@gmail.com)>; Yu Li <[yuli2008@comcast.net](mailto:yuli2008@comcast.net)>; SPE-GCS <[SPE-GCS@spe.org](mailto:SPE-GCS@spe.org)>  
**Subject:** RE: Harvey Assistance

Hi Rob –

Thank you for your note. We have been receiving a number of “how do we donate” requests. The section is currently matching cash donations up to \$10K and your members can donate cash here (just select the Hurricane Harvey Dropdown): <https://www.spegcs.org/donations/>.

We would appreciate any support you can offer. We are currently mobilizing volunteer teams to volunteer on Saturdays.

Best regards,

Trey Shaffer  
2017-2018 SPE GCS Chair

Trey Shaffer  
Senior Partner

**ERM**  
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**T** +1 8322098790 | **M** +1 2817043664  
**E** [trey.shaffer@erm.com](mailto:trey.shaffer@erm.com) | **W** [www.erm.com](http://www.erm.com)



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**From:** Bruant, Rob [<mailto:Robert.Bruant@pxd.com>]  
**Sent:** Tuesday, September 05, 2017 2:34 PM  
**To:** Trey Shaffer  
**Subject:** Harvey Assistance

Hi Trey,

I hope you are doing well.

Wanted to reach out from the Dallas Section and offer our best wishes to you – hope your membership is doing as well as possible during these difficult times. I also wanted to ask if the GCS might be undertaking any Harvey fundraising to which our Section might contribute. Happy to donate directly to a local Houston charity, but if the GCS has something already in place, we would like to provide our support to that initiative.

Take good care and stay safe.

Best regards,  
Rob

**ROBERT BRUANT**

› Subsurface Manager, Pioneer Water Management

w 972.969.4573

m 817.975.7722

[robert.bruant@pxd.com](mailto:robert.bruant@pxd.com)

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Please visit ERM's web site: <http://www.erm.com>

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## SPE - Dallas Section Overview

Created: 04 September 2017

Updated: -



Society of Petroleum Engineers

Red Text: To expand/complete

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### GENERAL

#### Advertising:

- 2015: \$1,000/advertiser/year on website
- Summarize rates and revenue

#### Audit:

- Do we need to have an external audit performed? If so, when? What general frequency? SPEi may offer audit services.

#### Bank Account:

- Guidance is to keep 2X operating expense. Want to keep ~\$50K buffer (we really have no permanent expenses beyond what we pay Brookhaven)
- Per SPEi, only one person should be allowed to access accounts (Treasurer)

#### Brookhaven Fees:

- 2016: \$4,480

#### Budget:

- Can we use Quickbooks or the like for budgeting?

#### Contacts:

- Brookhaven College Geotechnology Institute Administrative Assistant: Venus Bullard (972-860-4630, [vbullard@dccc.edu](mailto:vbullard@dccc.edu))
- Brookhaven Meetings/Events Coordinator: Edna Love (972-860-4806, [elove@dccc.edu](mailto:elove@dccc.edu))
- SPEi Section Liaison: Kelsie Benjamin ([kbenjamin@spe.org](mailto:kbenjamin@spe.org)) - replaces Meda Merritt

#### Revenue-Generating Events:

- Casino Night (includes Texas Hold 'Em Tournament)
  - 2015: \$5,400 profit
  - 2016: \$2,215 profit
  - 2017: \$10,400 profit
- Education:
  - 2015: Average meeting attendance, yearly profit
  - 2016: Average meeting attendance, \$2,344 profit
  - 2017: TBD

- Golf Tournament
  - 2015: \$7,200 profit
  - 2016: \$6,200 profit
  - 2017: \$8,600 profit
- Programs:
  - 2015: Average meeting attendance, yearly profit
  - 2016: Average meeting attendance, \$6,379 profit
- Shoot for Your School
  - 2014: \$20,000 profit
  - 2015:
  - 2016: 40 teams, \$8,000 profit (funds go directly to schools/scholarships)
  - 2017: TBD
- Softball:
  - 2015: \$900 profit
  - 2016: \$730 profit
  - 2017: TBD
- SPE Rebate:
  - 2015: \$8,000
  - 2016: \$13,852
  - 2017: TBD
- Summer Seminar
  - 2015 - Artificial Lift: \$13,000 profit
  - 2016 - Refracs: 139 attendees, \$14,600 profit
  - 2017 - Fracs: \$13,600 profit

#### Information Archival:

- Evernote currently being used by Treasurer
- All Agendas and Minutes to be posted on Section Website

#### Programs Fees (As of April 2017):

- \$25 Members
- \$30 Non-Members
- \$10 Students/Unemployed
- No Late fee

#### Membership:

- 2016 (EOY): 1,794 (paid), 358 (not paid), 81% retention rate

#### Operations:

- Should accompany By-Laws (might want to do in tandem with By-Laws update)
- Request Ops procedure from OKC
- Need to include what information is posted on website, versus what is stored in Evernote
- Section Operations Manual: <http://www.spe.org/sections/som.php#introduction>

### Scholarship:

- 2016 Budget: \$30,000 (all for undergraduates - suspended funding for graduate students in 2015)
- 2017 Budget: \$43,000 (7 X \$3,000, 8 X \$2,000, 2 X \$ 1,500, 3 X \$1,000). Note: More funds would not have translated to more awards (clear break among applicants) - instead would have resulted in greater award amounts.

### Social Media Accounts:

- Facebook/Twitter/Instagram - Do we use? What about YP?

### Sponsorship:

- Brookhaven STEM Fair: \$2,090 (2016), \$2,229 (2017)
- Engineers Week:
  - 2015: \$1,400 (\$900 for table of 10, \$500 for publicity and award plaques)
  - 2016: \$1,400 (\$900 for table of 10, \$500 for publicity and award plaques)
- Night at the Museum (Did not fund in 2015, 2016)
- NTX Regional Future City Competition
  - 2015: \$500
  - 2016: \$500
  - 2017: TBD

### Student Chapters:

- UNT (As of Aug 2017, no chapter)
- UTD (As of Aug 2017, no chapter)
- SMU
- No more budget from SPEI as of 2016; **must also have 25 members to be considered a chapter (confirm)**

### Speaker's Bureau:

- Status unknown

### Trailblazers:

- Mentors paired up with an engineering student from one of the SPE Dallas Student Sections. Expectations:
  - Paid SPE member in good standing with the Dallas chapter
  - Practicing engineer in the oil and gas industry
  - Capable of attending two organized events each semester in Dallas
  - Contact mentee by phone, email, or in person once a week during the school semesters
  - Participate and encourage your mentee to participate in industry activities
- Registration deadline: September 13, 2017

### Website:

- 3 domain names through E-Nom (\$1,095: 3 X \$340/name/10 years in November 2016)

**YP:**

- Event sponsorship ~\$500/event

---

**CALENDAR**

**January:**

- Submit DL request
- **Begin Board officers review/selection**
- NTX Regional Future City Competition (2 volunteers generally requested)
- **SPE Rebate (Confirm)**
- Paper Writing or Soft Skills seminar

**February:**

- **Vote on New Board Positions (positions official as of April 1)**
- Engineers Week/Banquet (2 volunteers generally needed for banquet)
- Brookhaven STEM Fair (was in October in 2015)
- International Awards nominations due

**March:**

- Regional Award nominations due
- Distribute scholarship packages to PE departments

**April:**

- Mid Continent Region Officers Meeting
- SWNA Student Paper Contest (need volunteers to judge papers)
- Softball tournament

**April/May:**

- Casino Night (includes Texas Hold 'Em Tournament)
- Scholarship application deadline
- Review funds available for scholarship

**May:**

- DL schedule received

**June:**

- Annual Report due (June 1 deadline)

- Summer Seminar
- Golf Tournament
- Finalize Region Awards
- Secure 6-month contract with Brookhaven

**July:**

- Finalize Scholarship Budget/Schedule

**July/August:**

- Recognize scholarship recipients in newsletter
- Distribute Section/Regional Awards

**November:**

- Ethics presentation (joint with SPEE)
- Combined Education/YP Meeting
- Engineer of Year/Yong Engineer of the Year nomination/vote

**December:**

- Secure 6-month contract with Brookhaven
- Shoot for Your School (used to be October)
- Toy drive in lieu of Programs event payment
- Holiday party?

## Attachment 6

### Jeffrey Ray Stokes

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**From:** Dhriti Stocks <dhriti.stocks@perotmuseum.org>  
**Sent:** Tuesday, September 05, 2017 5:29 PM  
**To:** Bruant, Rob  
**Subject:** RE: 2017 Night at the Museum: Intrigue

Hello Rob,

The Society of Petroleum Engineers typically supports the Museum with a \$5,000 donation – Robot Level package – for Night at the Museum. This comes with 10 tickets to the event, 10 tickets to the Journey to Space traveling exhibition, and related recognition on all fronts. We also have higher level packages at the \$12,500 level and above which provide access to our VIP Pre-Party.

Please let me know your thoughts and whether it would be helpful for us to have a quick phone call to discuss.

Thank you for your consideration.

Regards,  
Dhriti

#### **DHRITI P. STOCKS, CFRE**

Director of Corporate Giving  
**Perot Museum of Nature and Science**  
P 214.756.5799 | [dhriti.stocks@perotmuseum.org](mailto:dhriti.stocks@perotmuseum.org)  
2201 N. Field Street, Dallas, TX 75201



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**From:** Bruant, Rob [<mailto:Robert.Bruant@pxd.com>]  
**Sent:** Tuesday, September 5, 2017 5:21 PM  
**To:** Dhriti Stocks <[dhriti.stocks@perotmuseum.org](mailto:dhriti.stocks@perotmuseum.org)>  
**Subject:** RE: 2017 Night at the Museum: Intrigue

Hi Dhriti,

Thank you very much for your e-mail. What level of support were you thinking?

Thanks!  
Rob

**ROBERT BRUANT**

› Subsurface Manager, Pioneer Water Management

w 972.969.4573

m 817.975.7722

[robert.bruant@pxd.com](mailto:robert.bruant@pxd.com)

5205 North O'Connor Blvd., Irving, Texas 75039-3746

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**From:** Dhriti Stocks [<mailto:dhriti.stocks@perotmuseum.org>]

**Sent:** Tuesday, August 22, 2017 12:59 PM

**To:** Steve Hudson <[SHudson@wellborecapital.com](mailto:SHudson@wellborecapital.com)>

**Cc:** Bruant, Rob <[Robert.Bruant@pxd.com](mailto:Robert.Bruant@pxd.com)>

**Subject:** RE: 2017 Night at the Museum: Intrigue

Thank you, Steve!

Rob, I look forward to answering any questions you may have about the event and hope you all will consider supporting the Perot Museum of Nature and Science!

Regards,  
Dhriti

**DHRITI P. STOCKS, CFRE**

Director of Corporate Giving

**Perot Museum of Nature and Science**

P 214.756.5799 | [dhriti.stocks@perotmuseum.org](mailto:dhriti.stocks@perotmuseum.org)

2201 N. Field Street, Dallas, TX 75201



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**From:** Steve Hudson [<mailto:SHudson@wellborecapital.com>]

**Sent:** Tuesday, August 22, 2017 12:58 PM

**To:** Dhriti Stocks <[dhriti.stocks@perotmuseum.org](mailto:dhriti.stocks@perotmuseum.org)>

**Cc:** Rob Bruant <[robert.bruant@pxd.com](mailto:robert.bruant@pxd.com)>

**Subject:** RE: 2017 Night at the Museum: Intrigue

Dhriti

I am no longer the section chairman, but I have forwarded your email thru this reply to the appropriate person, Rob Bruant

Thanks

Steve

Stephen H Hudson, PE  
Wellbore Capital LLC  
4925 Greenville Ave., Suite 500  
Dallas, TX 75206  
[shudson@wellborecapital.com](mailto:shudson@wellborecapital.com)  
214-466-6675 (o)  
214-460-1241 (m)

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**From:** Dhriti Stocks [<mailto:dhriti.stocks@perotmuseum.org>]  
**Sent:** Tuesday, August 22, 2017 12:34 PM  
**To:** Steve Hudson <[SHudson@wellborecapital.com](mailto:SHudson@wellborecapital.com)>  
**Subject:** 2017 Night at the Museum: Intrigue

Hello Stephen,

I hope this email finds you well. I wanted to reach out to you and let you know that your invitation to Night at the Museum will be forthcoming soon. We would love to have the Society of Petroleum Engineers join us once again this year at what promises to be an incredible event, and also the very first Night at the Museum of our new Chief Executive Officer, Dr. Linda Abraham Silver. I'm attaching our underwriting form for your reference and would be happy to answer any questions you may have regarding the event.

Thank you in advance for your consideration and support.

Regards,  
Dhriti

**DHRITI P. STOCKS, CFRE**

Director of Corporate Giving  
**Perot Museum of Nature and Science**  
P 214.756.5799 | [dhriti.stocks@perotmuseum.org](mailto:dhriti.stocks@perotmuseum.org)  
2201 N. Field Street, Dallas, TX 75201



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**Statement of Confidentiality:**

This message may contain information that is privileged or confidential. If you receive this transmission in error, please notify the sender by reply e-mail and delete the message and any attachments.

## Jeffrey Ray Stokes

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**From:** Jean Eason <easonjm@sbcglobal.net>  
**Sent:** Thursday, August 31, 2017 4:50 PM  
**To:** Bruant, Rob; 'tboudreaux@flotekind.com'  
**Subject:** Future City Competition - Special Awards Sponsorship, Patron  
**Attachments:** SPE-D\_SA18.pdf

SPE-Dallas

We would like to thank you for past support of the **North Texas Regional Future City Competition** as a **Patron-Level Special Awards Sponsor** and invite you to join us again for 2017-2018.

Your contributions, together with those from our other corporate and association sponsors, have fueled our growth during the past fifteen years, allowing us to reach more students around North Texas and inspire them with technology and engineering.

There is a convenient form at the end of this message that you can complete and return to confirm your continued participation. And, we have attached an invoice for your usual sponsorship amount.

### **In 2016-17, the North Texas Regional program had quite a successful year:**

- Registered 46 organizations: 29 schools from 19 districts, 3 private schools, 8 charter and 2 homeschools and 2 youth organizations;
- Attracted teams from as far away as Austin and Arkansas;
- Involved over 600 students, more than half of whom were female or minority;
- Evaluated designs of 55 teams from 28 schools that completed the program and presented future cities to the judges;
- Continued the Future City Junior program for 4-5<sup>th</sup> graders (an abbreviated version of the middle school project) that we started last year and which has now been adopted by 2-3 other regions;
- Reaped awards at the National Competition
  - Our NTX Regional winner went on to win the National FC Competition in Washington DC;
  - NTX was recognized as FC Region of the Year;
- Continued to attract students to engineering - (from post-competition surveys) more than 50 percent of students are interested in studying math, science, engineering and technology and are considering engineering as a career;
- Was entirely run by volunteers: more than 100 professionals from over a dozen professional disciplines contributed better than 1000 hours to mentoring, judging and organizing the annual program;

A full report on last year's competition is on our website: [www.dfwfuturecity.org](http://www.dfwfuturecity.org).

**Background:** The Future City Competition is a middle-school educational outreach program designed to foster interest in technology and engineering. North Texas is one of about 40 regions around the country holding a competition and sending their winners on to the national (now "international") finals in Washington, DC.

The four-part multi-disciplinary competition asks students to design a future city by employing critical thinking, teamwork, research and problem-solving skills. Their solution is a city designed using SimCity software, a table-top scale city model built with recycled materials, a research essay on a specific engineering topic (this year "*Age-Friendly Cities*"), and a seven-minute team verbal presentation defending their vision before a panel of judges. Those of us in the workforce can appreciate the demands the students must face. Working with an engineer mentor and a teacher-sponsor, 12- to 14-year-old student minds tackle transportation, environmental, communication, water management, energy, housing, budgetary and other issues with vigor and innovation.

**SPECIAL AWARDS SPONSORSHIP:** With dozens of entries and hundreds of students competing, we need the special awards program to supplement the traditional 1st, 2nd, and 3rd place recognitions for both the middle school and elementary competitions. The special awards recognize outstanding innovation and ingenuity in specific technical areas. As a sponsor, you get the opportunity to specify your own award category, emphasizing the technology or issues important to you and introducing the students to your field. Our website provides a complete description of the [special awards](#) program, but in general, special award sponsorships are available at two levels:

- Basic-Level - \$250: Underwrites one special award to include a team plaque and gift certificates (3) for students.
- Patron-Level - \$500: Underwrites one special award - basic level package - with the addition of a check for the school. At this level you have additional control over selection of the award recipient.

Please reply as soon as possible confirming your intent to sponsor an award again this year, and we will contact you shortly to finalize details regarding your special award. Thank you for your time and interest. We hope that you will continue to partner with us in fostering the next generation of technical professionals.

Jean Eason  
Regional Coordinator  
North Texas Future City Competition  
817-980-7299, [regional@dfwfuturecity.org](mailto:regional@dfwfuturecity.org)  
[www.dfwfuturecity.org](http://www.dfwfuturecity.org)

\*\*\*\*\*

CONFIRMATION OF SPECIAL AWARDS SPONSORSHIP  
2017-18 FUTURE CITY COMPETITION

Organization:

Special Award Level:

- Patron (\$500)
- Basic (\$250)

Competition:

- Future City Competition (6-8<sup>th</sup> grades)
- Future City Junior (5-6<sup>th</sup> grades)

Organization Contact for Award:

- Name:
- Email:
- Phone:

**Jeffrey Ray Stokes**

---

**From:** SPE Gulf Coast Section <webmaster@spegcs.org>  
**Sent:** Friday, September 01, 2017 6:01 AM  
**To:** Bruant, Rob  
**Subject:** Sign Up For The SPE-GCS High School Volunteer Mentoring Program

Having trouble viewing this email? [Click here](#) to view in browser.



**Society of Petroleum Engineers**  
**Gulf Coast Section**

September 1, 2017

**SPE-GCS High School Volunteer Mentoring Program**

Interested in supporting your local high school in science, math and engineering? SPE-GCS has a program that will meet your aspirations!

**Leader:** Dick Murphy (SPE-GCS member, retired Marathon Oil Company engineer) – [stancal@windstream.net](mailto:stancal@windstream.net) - Contact him!

**What Is This?** Volunteer tutors work closely with the teachers in the classroom, helping to explain the concepts to the students and giving them more individual attention.

**Focus:** Physics, Chemistry, Biology, Math, Engineering – mainly “on-level” classes, some AP

**Where?** Fort Bend ISD (6 high schools), Katy ISD (2 high schools), Spring Branch (1 high school), Houston ISD (3 high schools), Cy Fair ISD (1 high school) and Conroe ISD (1 high school). You don't have to be a resident of these school districts in order to volunteer there

**Requirement?** Science, Engineering or Business degree

**Commitment?** One hour of one day per week or more for a semester; which weekday is flexible. A commitment of five hours/week ensures continuity of effort, and gains trust of teachers and students. If you are interested in additional information on this, [please watch this video](#).

**Please send the following information to Dick Murphy. Dick will arrange to meet with the volunteers to supply additional information about the program.**

- Name

- Contact Phone Number
- Degree(s)
- Which school district are you interested in helping: Fort Bend ISD, Katy ISD, Houston ISD, Spring Branch ISD, Conroe ISD, Cy Fair ISD
- Subject matter of interest: Math, Biology, Chemistry, Physics, Engineering

### Society of Petroleum Engineers - Gulf Coast Section

| Americas   | Asia Pacific   | Europe  | Middle East   |
|--|--|---|---|
| 222 Palisades Creek Dr.<br>Richardson, TX 75080-2040 USA | Level 35, Gardens South Tower<br>Mid Valley City, Lingkaran Syed Putra<br>59200 Kuala Lumpur, Malaysia | 1st Floor, Threeways House<br>40/44 Clipstone Street<br>London W1W 5DW UK | Fortune Towers, 31st Floor<br>Offices 3101/2, JLT Area<br>P.O. Box 215959, Dubai, UAE |

+1.972.952.9393 | [E-mail](#) | [Send To Friend](#)

SPE members receive periodic emails on events & programs related to the section to which they belong. You can [customize your section email preferences](#) or [opt-out](#) to stop receiving emails from this section. You may also choose to review your [email preferences](#) with SPE International.



## 23 August 2017 SPE-Dallas Board Meeting: Programs Summary



Society of Petroleum Engineers

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### Previous Monthly Meeting Summary:

Event: "Water Management & Handling Presentation" – Greg Simpson – Pureline

Date: 8/23/2017

### Count:

|            |    |
|------------|----|
| Pre-Paid:  | 35 |
| Walk-in's: | 6  |
| Attended:  | 41 |

### Revenue:

|  |              |
|--|--------------|
| \$10 Registration (Sum / Count):       | \$30 / 3     |
| \$25 Registration (Sum / Count):       | \$725 / 29   |
| \$30 Registration (Sum / Count):       | \$270 / 9    |
| Refunds:                               | \$0 / 0      |
| Total Paid Registration (Sum / Count): | \$1,235 / 41 |

### Expenses:

|                             |          |
|-----------------------------|----------|
| Food Cost:                  | \$679.02 |
| Door Prizes / Speaker Gift: | \$50.00  |
| Room Rental:                | \$160.00 |
| Paypal Fees:                | \$42.60  |
| Total Expenses:             | \$889.00 |

Profit: \$303.43

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### Three-Month Monthly Meeting Summary:

9/20/2017: "The Importance of Contact, Conductivity and Connectivity in Multi-Fractured Horizontal Wells" – Wadhah Al-Tailji – Stratagen

10/18/2017: "Myths & Misunderstandings of Reservoir Engineering" – Dwayne Purvis



## STATUS REPORT

### Committee Information

Committee Members Colin Beasley, Hunter Travelstead, Kristi Bartlett, Mateo Giraldo, Pragnya Maruwada, Tyler Palmer, Will Saint

Report start date August 1, 2017

Report end date August 31, 2017

### Recent Events

| Event                         | Date      | Comments   |
|-------------------------------|-----------|--|
| Happy Hour w/ industry leader | 6/1/2017  | Speaker Trent Green of Matador Resources. Topics included: future of industry, Trent's experience as it applies to downturns, and advice for future. Est. attendance: 25-30 (29 signed in). Positive feedback of speaker, negative feedback on location (Addison).   |
| Happy Hour w/ industry leader | 7/6/2017  | Speakers John Clark and Stephanie Sullivan from Energy Trust Partners spoke on how the private equity market works, what they look for in teams, and what kind of returns they are looking for with various investments. Positive feedback on topic and speakers. Est. attendance: 22 signed in. Sponsored by VES. |
| Rangers Game                  | 7/25/2017 | Moderate networking, and provided group rate discount for tickets. Est. attendance: 18 (20 registered).  |
| Happy Hour w/Industry Leader  | 8/3/2017  | Matt Dahan of Denbury Resources spoke and Balon valves sponsored. Matt discussed his thoughts on the Saudi line of succession change and how that may affect the industry as a whole. Est. Attendance: 30-35. Large Denbury turnout due to speaker.  |

### Upcoming Events

| Event                        | Date      | Event Goal   | Progress  |
|------------------------------|-----------|--|---|
| Happy Hour w/industry leader | 9/7/2017  | YPs gain knowledge from industry and networking                    | Alicia Summers of ORIX will be speaking. Premier Pressure Pumping will be sponsoring. |
| Happy Hour w/industry leader | 10/5/2017 | Network and learn about possible career paths                      | Baker ESP sponsoring  |
| Happy Hour w/industry leader | 11/2/2017 | YPs understanding the importance of persistent involvement in SPE. | Danny Bell will be speaking on importance of SPE                                      |

### Accomplishments

Have more consistent event planning and direction in the committee.

### Concerns

Committee has asked and looked into planning a Thanksgiving potluck. We're currently planning where and how to host the event.

**Education Committee Report – Septmeber 6, 2017**

**Danny Bell, Tami Boyd, Allan Hastings, Doug Oney, Gary Patterson, Ben Peterson, & Terry Palisch**

- I. **August Meeting** – Wednesday, August 30th
  - i. See Page 3 for details
  - ii. 87 attendees
  - iii. 44% new faces
  - iv. Positive feedback from audience post meeting
- II. **Next Meeting:** September 30, 2017
  - i. Efficient Technique for Presure Normalized Decline Curve Analysis of Rate Controlled Wells – Matt Dalka
- III. **Upcoming Schedule** attached on second page.
  - a. October 25<sup>th</sup> – Evaporation Controls Study – Topher Small, PXD
  - b. November 29<sup>th</sup> – Modern Well Techologies and the Impact on Well Control - Mo Amer
  - c. December 27<sup>th</sup> – No Meeting/Holiday
  - d. January – Joint Meeting with section meeting
- IV. Questions?

Doug Oney  
Education Chair 2017-2018

|                                   |                                   |  |                    |   |                                       |                                       |
|-----------------------------------|-----------------------------------|--|--------------------|---|---------------------------------------|---------------------------------------|
| Wednesday, September 27, 2017     | Productivity Index                |  |                    | Efficient Technique for Pressure Normalized Decline Curve Analysis of Rate-Controlled Wells | Decline Curve Analysis                | Netherland, Sewell & Associates, Inc. |
| Wednesday, October 25, 2017       | Prod/Compl                        |  | Matt Dalka         | Evaporation Controls Study  | Controlling evaporation in frac ponds | Pioneer Natural Resources             |
| Wednesday, November 29, 2017      | Well Control                      |  | Topher Small       | Modern Well Technologies and the Impact on Well Control                                     | Well control case studies             | Wild Well Control                     |
| Wednesday, December 27, 2017      | <b>No meeting - Holiday Break</b> |  | Mo Amer            |   |                                       |                                       |
| Wednesday, January 17, 2018       | Joint Meeting Main                |  | Terry Palisch      | SPE Paper Writing Seminar   | How to Write an SPE Paper             | CARBO Ceramics & SPE ATCE             |
| <b>Tuesday, February 27, 2018</b> |                                   |  |                    |   |                                       |                                       |
| Wednesday, March 28, 2018         | Chemistry/Fluids                  |  | Flotek             | TBD   | TBD                                   | Flotek                                |
| Wednesday, April 25, 2018         | Banking                           |  | Christina Kitchens | TBD   | State of the industry                 | East West Bank                        |
| Wednesday, May 30, 2018           |                                   |  |                    |   |                                       |                                       |
| Wednesday, June 27, 2018          | <b>Seminar</b>                    |  | Various            |   |                                       |                                       |

**SPE Dallas Section Study Group**

Wednesday, August 30, 2017

**Receipts**

|              |                    |  |                                   |
|--------------|--------------------|--|-----------------------------------|
| Credit Card  | \$ 1,625.00        | Includes 5 attendees that need to be invoiced via email. |                                   |
| Cash         | \$ 190.00          |  |                                   |
| Checks       | \$ 105.00          |  |                                   |
| <b>Total</b> | <b>\$ 1,920.00</b> |  | Proceeds per attendee \$ 22.07 pp |

**Expenses**

|                           |                    |                                |   |
|---------------------------|--------------------|--------------------------------|---|
| Raffle Prizes             | \$ -               | None                           |   |
| Speaker Gift              | \$ -               | None                           |   |
| Catering                  | \$ 1,205.57        | Alonti charged to Terry's card | \$ 13.86 pp (ordered for 108)             |
| Room (min 4 hour charge)  | \$ 160.00          | Paid to BCGI previously        |   |
| Other - Paper Plates      | \$ -               |                                |   |
| Other - Soft drinks/water | \$ -               |                                |   |
| Paypal fees               | \$ 60.13           |                                |   |
| <b>Expenses Total</b>     | <b>\$ 1,425.70</b> |                                | Total cost per attendee \$ 16.39 pp total |

**Proceeds**

|                              |   |
|------------------------------|---|
| Total Receipts               | \$ 1,920.00                                       |
| Total Expenses               | \$ 1,425.70                                       |
| <b>Total Proceeds</b>        | <b>\$ 494.31</b> Net of Paypal fees & Room rental |
| <b>Proceeds per attendee</b> | <b>\$ 5.68</b>                                    |

**Reimbursement of Expenses**

|               |                           |
|---------------|---------------------------|
| Door Prizes   | \$ -                      |
| Speaker Gift  | \$ -                      |
| Catering      | \$ 1,205.57 Terry Palisch |
| Other Expense | \$ -                      |

|                                    |                    |
|------------------------------------|--------------------|
| <b>Total Out of Pocket Expense</b> | <b>\$ 1,205.57</b> |
|------------------------------------|--------------------|

**Please make a check out to Doug Oney (\$1015.57) and mail to:**  
**Terry Palisch**  
**3103 Wyndham Lane**  
**Richardson, TX 75082**

|  |           |   |
|--|-----------|---|
| <b>Cash for Speaker gifts</b>          | \$0.00    |   |
| <b>Cash kept by Doug Oney</b>          | \$ 190.00 | Deducted from Food bill - \$ 1,015.57 Balance to Terry                                      |
| <b>Checks turned over to Treasurer</b> | \$ 105.00 | Three checks given to Keenan Voit<br>Two (one check) sent separately to Keenan by attendees |

**Attendance & Registration**

|                                |   |
|--------------------------------|---|
| Reservations                   | 91  |
| Paid by Credit Card            | 83  |
| Comp's (Speakers & volunteers) | 1 Speaker   |
| Pay at door cash/check/cc      | 17 Includes 5 attendees that need to be invoiced via email. |

|                                     |           |
|-------------------------------------|-----------|
| No-Shows Paid online                | 10        |
| No-Shows (unpaid) with Reservations | 3         |
| <b>Total Attendance</b>             | <b>87</b> |
| Total Reservations                  | 91        |
| Total Walk ups                      | 9         |

